**Volunteer Application.**

|  |  |
| --- | --- |
| Please tell us how you heard about this opportunity. |  |

**Personal Details**

|  |  |  |  |
| --- | --- | --- | --- |
| First Name |  | Last Name |  |
| Address (home) |  |
| Postcode |  | Contact Number |  |
| Email |  |

|  |  |
| --- | --- |
| Volunteer position applied for:  |  |

**Convictions/Disqualifications.**

This role will involve an enhanced DBS check and an offer of volunteering is conditional upon receipt of DBS clearance where the post involves contact with children, young people and families and/or sensitive data.

**Your volunteering offer:**

|  |
| --- |
| Please tell us the area/project you would like to volunteer in and your hopes for volunteering.  |
|  |

|  |  |
| --- | --- |
| Please tell us about your preferred availability to volunteer- days/times.  |  |
| Please tell us about your preferred location – Cambridge City, Soham, Hunts.  |  |
| If you are applying to volunteer at one of our drop in sessions please tick which one. | Cambridge City |  |
|  Huntingdon |  |
|  Soham |  |

**Education, Training (Post 16) and Relevant Experience.**

**Please also explain any gaps in your job/volunteering history.**

|  |  |  |  |
| --- | --- | --- | --- |
| School/college. | Study dates. | Qualification and grade. | Date obtained. |
|  |  |  |  |
| Job/Volunteering role. | From | To | Relevance to volunteering role applied for?(Please also explain reason for any gaps in history.) |
|  |  |  |  |

**Please note here any membership you hold of professional bodies including grade of membership and other relevant details**

|  |  |
| --- | --- |
| Membership information: |  |

**Values Statement**

|  |
| --- |
| Please tell us about why you are interested in volunteering with us and why you feel you are suitable for this role.  |
|  |
| Please tell us about your values and how they relate to the principles of equality and social justice.  |
|  |

**References**

Please give the names and contact details of your two most recent employers (if applicable) If you are unable to do this, please clearly outline who your referees are.

|  |  |
| --- | --- |
| Referee 1 | Referee 2 |
| Name |  | Name |  |
| Job Title |  | Job Title |  |
| Organisation |  | Organisation |  |
| Address |  | Address |  |
| Contact Number |  | Contact Number |  |
| Email |  | Email |  |
| How is this person known to you? |  | How is this person known to you? |  |
| Do you wish to be consulted before this referee is approached? |

|  |  |
| --- | --- |
| Yes |  |
| No |  |

 | Do you wish to be consulted before this referee is approached? |

|  |  |
| --- | --- |
| Yes |  |
| No |  |

 |

**Disclosure**

All our current posts involve working directly with children and/or vulnerable adults (as well as the processing of sensitive information connected to this under the Data Protection Act 1998). If you are disqualified from working with children or vulnerable adults, we are unable to consider you for any posts that involve working with these groups and it is a criminal offence to apply. These questions must be answered.

**Criminal Convictions**

|  |  |  |
| --- | --- | --- |
| Have you ever been convicted of an (unspent) criminal offence? | Yes |  |
| No |  |
| If yes, please provide further information in the box below |
|  |

**Regulatory body sanctions**

|  |  |  |
| --- | --- | --- |
| Are you subject to any sanctions imposed by a regulatory body (e.g. HCPC, Ofsted, BACP)? | Yes |  |
| No |  |
| If yes, please provide further information in the box below |
|  |

**Disqualification from working with children or vulnerable adults**

|  |  |  |
| --- | --- | --- |
| Has there ever been any cause for concern regarding your conduct with children, young people or vulnerable adults? | Yes |  |
| No |  |
| If yes, please provide further information in the box below |
|  |
| Are you disqualified from working with children or vulnerable adults? | Yes |  |
| No |  |
| If yes, please provide further information in the box below |
|  |

**Enhanced Disclosure:**

|  |  |  |
| --- | --- | --- |
| Are you aware of any police or social services enquiries undertaken following allegations made against you that have a bearing on your suitability for the post? | Yes |  |
| No |  |
| If yes, please provide further information in the box below |
|  |

**Safer recruiting checks**

As part of our safer recruiting process, to volunteer with us we need satisfactory evidence of the following:

* 2 forms of ID (photographic & proof of address)
* Undertake DBS check (CAP will cover this cost)
* Subscription to DBS online update service (free) and permission for CAP to check annually.
* Commitment to undertake our safeguarding and induction training.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Please confirm that, if you volunteer with us, you agree to participate in our safer recruitment processes and that you believe you are able to meet the above measures | Yes |  | No |  |
| If no, please explain why |
|  |

**Declaration**

Please read the declaration and sign below to complete this application form.

* I agree that Cambridge Acorn Project can create and maintain computer and paper records of my personal data and that this will be processed and stored in accordance with the Data Protection Act 2018 and UK-GDPR 2020.
* I confirm that all the information given by me on this application form is correct and accurate and I understand that if any of the information I have provided is later found to be false or misleading, any volunteer opportunity may be withdrawn.

|  |  |  |  |
| --- | --- | --- | --- |
| Signed |  | Date |  |

Please return this completed application form to: michelle.grogan@cambridgeacornproject.org.uk